





**CCOP-Norway Program for Enhancing Public Petroleum Management of the CCOP Member Countries (EPPM)** 

### PROGRAMME LEAFLET

# P2 W5: Workshop on Mapping of CCS Potential Reservoir and Selection Criteria

28 September – 1 October 2010 Bali, Indonesia

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## CCOP – Norway Program for Enhancing Public Petroleum Management of the CCOP Member Countries (EPPM)

#### Project 2 (P2), Natural Gas Field Development and Environmental Issues

## P2W5: Workshop on Mapping of Potential Reservoir for CCS & Selection Criteria, 28-30 September 2010

#### A. Objectives:

To enhance the capacities of the CCOP Member Countries for a sustainable energy policy with Carbon
Capture and Storage (CCS) into the geological formation as part of the solution to global climate change. The
workshop will focus on identifying geological reservoir with potential for CCS and criteria for the selection of
these potential reservoirs.

#### B. Participants & resource persons

- 1. Representatives from the CCOP Member Countries with background on the topic will be invited to participate in the workshop. Also to be invited are representatives from ASCOPE, National Oil Companies of other Member Countries as well as academic institutions and research institutes.
- 2. Resources persons from the CCOP, NPD and PETRAD networks.

### <u>ASCOPE – CCOP – PETRAD Meeting</u> to Develop a Project Concept for a (4- year) Regional <u>Program on CO2-CCS Challenges, 1 October 2010</u>

#### A. Objectives:

 To develop a capacity-building program that will focus on exploration and production of CO2rich gas reservoirs, capture of CO2 from industrial plant, transportation of CO2, use of CO2 for EOR, mapping of suitable storage areas for CO2, storage of CO2 and related issues such as HSE etc

#### B. Participants:

• The Meeting will be participated by all ASCOPE Business Development Committees, CCOP Technical Secretariat, Universities / R&D institutions, etc in cooperation with PETRAD, Norwegian experts and Institutions.

#### C. Date & Venue

Date: 28 Sept-1 Oct 2010
 Venue: Bali, Indonesia

## **Program**

TIME	ACTIVITY	RESPONSIBLE PERSON/ORGANIZATION
	Day 1 – 28 September 2010	
0830	Registration	CCOP TS
0900	Opening Ceremony Welcoming Remarks  • CCOP Technical Secretariat	Simplicio P. Caluyong, EPPM Program Coordinator
	Norwegian Ambassador	H.E. Mr. Eivind S. Homme
	Opening Remarks     Permanent Representative of     Indonesia to CCOP	Dr. Ir. Usman Pasarai, Acting Head of R&D Div. for Exploitation Technology, LEMIGAS (on behalf of Dr. R. Sukhyar, Permanent Representative of Indonesia to CCOP, Head of Geological Agency, Ministry of Energy and Mineral Resources (MEMR)
	Exchange of Tokens	CCOP TS
	Group Photo	CCOP TS
0945	Coffee/Tea	
1015	<ul> <li>Introduction &amp; Background of P2W5</li> <li>Update on the EPPM Program</li> <li>Objectives &amp; contents of P2W5</li> </ul>	Mr. Simplicio P. Caluyong EPPM Program Coordinator, CCOP TS
1045	CCS Developments in Norway	Dr. Per Christer Lund Innovation Norway, Royal Norwegian Embassy- Tokyo
1130	North Sea Cross-border CO2 transport and storage	Ms Eva Halland Norwegian Petroleum Directorate (NPD), Norway
1200	Lunch	,
1330	Geological Storage of CO2	MR. TOR FJÆRAN Statoil (Indonesia)
1415	Common hunt for suitable CO2 Storage in the North Sea	Ms Eva Halland, NPD
1500	Coffee/tea	
1530	<ul> <li>Potential CO2 storage "plays" - Experiences from surveys in Skagerak-Kattegat area,</li> <li>Geochemical Trapping of CO2</li> </ul>	Prof. Per Aagaard Department of Geosciences University of Oslo , Norway
1630	Summary for Day1	EPPM Program Coordinator
1830	Welcome Dinner – Hosted by LEMIGAS, Indonesia	LEMIGAS, Indonesia (Smart Casual)
	Day 2 – 29 September 2010	
0830	Order of the day by Chairman	EPPM Program Coordinator
0845	OilSim – Introduction/Presentation/Exercises	Dr. Olavur Ellefsen SIMPRENTIS, Faroe Islands
1000	Coffee/Tea	
1130	OilSim exercises	All participants

1200	Lunch	
1330	Continue with OilSim	All participants
1500	Coffee/Tea	
1530	OilSim – presentation/discussions	All participants
1630	Summary for Day 2	EPPM Program Coordinator
	Day 3 – 30 September 2010	
0830	Order of the day & announcements from the	EPPM Program Coordinator
	Chairman	
0915	Update on research on CCS potential	Dr. Dae Sung Lee
	reservoir at KIGAM (Korea)	KIGAM, Korea
1015	Coffee /Tea	
1045	A discussion on CO2 Storage capacity	Prof. Per Aagaard
		Department of Geosciences
		University of Oslo , Norway
1200	Lunch	
1330	Way forward for the EPPM Program	EPPM Program Coordinator
	Evaluation	CCOP TS/PETRAD
	Awarding of tokens & certificates	
	Closing ceremony for P2W5	
1500	Coffee / tea	
	D. 4. 4. O. I. I. I. 2040	
	Day 4 – 1 October 2010	
0800-1200	Half day field trip in Bali (TBC) for P2W5	CCOP/LEMIGAS
	participants not involved in the Meeting	
0830-	ASCOPE – CCOP – PETRAD Meeting to Develop a	CCOP/PETRAD/ASCOPE
1630	Project Concept for a (4 year) Regional Program	
	on CO2-CCS Challenges	
1020	Forevell Disper	CCOR/DETRAD/DERTARAINA
1830	Farewell Dinner	CCOP/PETRAD/PERTAMINA
2 Oct	Half Day tour for <b>ASCOPE – CCOP – PETRAD</b>	CCOP/PETRAD/PERTAMINA
	Meeting participants	
~	STORE - Guideline for Selection	Dr Jens P.Tronskar
	cation of Sites and Projects for Geological	Clean Technology Centre, DNV
- ·		Singapore
presentation	n provided in the USB)	

#### Note:

A general explanation of what OilSim is

at <a href="http://www.simprentis.com/index.php?option=com">http://www.simprentis.com/index.php?option=com</a> content&task=view&id=264&Itemid=111.

At the P2W5 (workshop) in Bali, the participants will be divided into teams. Each team will take over an oil and gas company with a number of oil and gas fields (group exercise). Their challenge will be to increase the value of the company by finding suitable carbon storage reservoirs for e.g. gas fields with too high content of CO2, and to plan and implement the CCS solution(s).

**All participants are required to bring their notebook computer** for the OilSim exercises. A full list of requirements is available at <a href="http://www.simprentis.com/index.php?option=com\_content&task=view&id=267&Itemid=114">http://www.simprentis.com/index.php?option=com\_content&task=view&id=267&Itemid=114</a> Click <a href="http://www.oilsim.com/check">www.oilsim.com/check</a> to check if your computer is compatible with OilSim.







## EPPM P2W5: Workshop on Mapping of CCS Potential Reservoir and Selection Criteria 28 September – 1 October 2010 in Bali, Indonesia

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1	
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#### **CCOP TECHNICAL SECRETARIAT**

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MR. SIMPLICIO P. CALUYONG

**EPPM Project Coordinator** 



CCOP T/S

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MS. PETCHARAT SARAWISUTRA

Programme Manager



CCOP T/S

E-mail: <a href="mailto:fern@ccop.or.th">fern@ccop.or.th</a>

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### RESOURCE PERSONS' SHORT CV – by alphabetical order



Prof. Per Aagaard

Professor

Dep of Geosciences, University of Oslo

PO Box 1047 Blindern, 0316 Oslo, N-0371 NORWAY

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E-mail: aagaard@geo.uio.no

CURRICULA - condensed version August 2010 Professor Per Aagaard, Department of Geosciences, University of Oslo

#### **Education and training**

Bachelors degree (cand.mag.) from the University of Oslo in 1968 and Master of Science degree (cand.real.) in Geology 1973, also from the University of Oslo. Worked 4 years (1970-1974) as a research assistant with professor Ivan Th. Rosenqvist. Went to the University of California, Berkeley, USA, and finished a Ph.D. in geology under professor Harold C. Helgeson in 1979. My specialization was in low temperature geochemistry on mineral dissolution kinetics and clay mineral stability.

#### Research and Professional Experience

Researcher at Norwegian Geotechnical Institute in 1978. Associate professor in geology from 1982, and professor in low temperature geochemistry and environmental geology from 1993 at Department of Geosciences, University of Oslo, Norway. I have been involved with and headed major research projects in petroleum geology and hydrogeology, and am department coordinator in environmental geology.

Visiting scientist at University of California, Berkeley in 1992. Visiting professor Louisiana State University, Baton Rouge in 1998. Visiting professor at Université Paul Sabatier, Toulouse 2003/2004, Adjunct professor at Institute of Geochemistry, Chinese Academy of Sciences 2002-2006. President in Nordic Society for Clay Research 1994-1996. Long teaching experience in different geology classes and have been advisor for 47 M.Sc. (cand.scient./MSc) and 29 Ph.D (dr.scient.) students.

#### Scientific profile

Project leader/PI for several interdisciplinary and international research projects in petroleum geology and hydrogeology, and department coordinator in environmental geology. "Porosity and permeability prediction modelling" (ELF) - PI/UiO (1991-1994), "Tertiary claystones on the Norwegian Shelf" (Conoco), NTH-UiO (1990-1994), "Environment of the subsurface - The Gardermoen Project"NFR (1992-1996), The Gardermoen Project -phase 2 "Contaminant behavior and spreading in soil and groundwater" Strategic University program (1997-2001), ESF-COST action 629 "Fate, impact and indicators of water pollution in natural porous media at different scales" Action chairman (2002-2007), Subsurface Storage of CO2 - Risk Assessment, MOnitoring and REmediation (SSC-Ramore) Norwegian Research Council (2007-2011); Project leader. SUCCESS (SUbsurface CO2 storage - Critical Elements and Superior Strategy): new Centre for Environmental Energy Research (CEER); scientific leader for the Oslo Group. Main fields of interest are low temperature geochemical interactions involving pore fluids, minerals and organic matter with special reference to petroleum geology as well as environmental geology. Research in low temperature geochemistry focusing on reactions among solid phases and water. Scientific contributions within adsorption/ionexchange, mineral dissolution kinetics and mineral stability as well as binding and degradation of organic contaminants. Contributed to the understanding of mineral water reactions during burial diagenesis and compaction, especially by combining chemical data on formation waters and authigenic minerals. Papers in cooperation with students and K. Bjørlykke from the Norwegian offshore basins, are now classics within diagenetic studies. From the early nineties research focus was shifted towards hydrogeology and environmental aspects. Since 2003, worked with CO<sub>2</sub> storage, with major emphasis on geochemical reactions. Published about 88 scientific papers in peer-reviewed international journals.



#### Mr. Olavur Ellefsen

Founder and Managing Director,

Simprentis,

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E-mail: <u>oe@simprentis.com</u>
Web: <u>www.simprentis.com</u>

#### **PROFILE**

- Experienced trainer in upstream oil & gas, project management, and entrepreneurship

- Specialised in the design and delivery of cutting-edge business simulations to the upstream oil & gas industry
- Dedicated to providing effective learning
- Proven leadership and project management skills

#### **ACHIEVEMENTS**

- Managed the design, development, and delivery of the petroleum exploration business simulation OilSim
- Delivered OilSim training courses personally to clients like Statoil, Total and Eni
- Managed the design, development, and delivery of other learning simulations, including the emergency response project management business simulation ProjektSim, and the entrepreneurial simulation StartSim
- Founded, managed, and sold a number of businesses, including Kall Telecom Ltd, second largest telecom operator in the Faroe Islands

#### **CAREER HISTORY**

2001- Simprentis. Founder and Managing Director

1999-2001 Kall Telecom. Founder, Managing Director, and consultant

1996-2000 VIT. Co-founder and Managing Director

1994-1996 United Seafood. IT Manager

#### **EDUCATION**

MSc in Business Administration and Computer Science

Copenhagen Business School, Denmark

BSc in Business Administration and Computer Science

Copenhagen Business School, Denmark

#### OTHER EXPERIENCE

2004-2005	Chairman of the Faroese IT Industry Association
2003-2007	Co-founder and Board Member of Bitland Enterprise
1992-1993	President of the National Union of Faroese Students



Mr. Tor Fjæran
President Director
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Web: www.statoil.com

Tor Fjaeran is the President Director for Statoil in Indonesia. He also serves as the President of the Indonesia Norway Business Council and also Norway's member in the program committee of the World Petroleum Congress.

He has previously served in several different technical and managerial positions in Statoil which he joined in 1980. Before moving to Jakarta in 2007 he held positions as VP for Middle East & Asia, SVP for Exploration & Development Norway and Senior Vice President for Environment and Climate in Statoil. He has over many years been engaged in oil & gas policy issues in Norway, arctic policy issues and was a member of the "Expert Committee for Arctic Policy" established by the Norwegian Minister of Foreign Affairs in 2002-2003. He has also chaired several committees in the Norwegian Association of Oil Companies and been a member of the Executive Committee of IPIECA (International Petroleum Industry Environmental Conservation Association).

Tor Fjaeran holds a Master Degree in Geology from the University of Bergen, Norway, from where he graduated in 1980.

He is married and lives with his family in Jakarta



#### Mrs. Eva K. Halland

Project Director, Norwegian Petroleum Directorate

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4003 Stavanger, Norway

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Mrs. Eva K. Halland is educated cand. real. in geology at the University of Bergen, Norway. She has hold different positions within the Norwegian Petroleum Directorate (NPD), started as a geologist, head of section and head of supervisory activities (HSE) and also a member of the management group for 17 years. Her responsibilities have been within all parts of the petroleum activity, regulation, strategies for the Norwegian petroleum development, oil and gas policy, environmental issues, emergency preparedness, metering, new developments and value creation from mature areas. Her present position is Project Director for CO<sub>2</sub> storage. She was the Norwegian project leader for the ministerial project called "One North Sea" and she is the leader of the Norwegian "CO<sub>2</sub> Storage Forum" with members from Norwegian universities, research institutes and petroleum companies.



#### Prof. Terje Martin Halmø

Professor, University of Stavanger, University of Bergen, International Research Institute of Stavanger (IRIS), and Risavika Gas Centre Partner, Terica AS.

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#### **BUSINESS EXPERIENCE**

2008/09-	Risavika Gas Centre AS – President (Owners: Shell, StatoilHydro, Lyse, IRIS)
2007/10 - 07/08	<b>StatoilHydro ASA -</b> Senior Advisor – Strategy, International E&P (post merger)
1990- 09/2007	<b>Statoil ASA</b> (except 2001 – 31.05.2002)
2007-09/2007	Vice President & Special Advisor, INT-North Africa
09/2003-2006	Vice President & Country Manager - Algeria
2003- 08/2004	Vice President – GTL (Gas to Liquids), International E&P IGAS&P
06/2002-2002	VP- Chief of Staff, International E&P NVW
1998-2000	VP – Gas Caspian Region, VP - Gas in BP/Statoil Alliance Caspian
1996 – 1998	VP – Industrial development Gas, I&K
1990 – 1996	Manager – Intellectual Properties & Industrial Dev Gas, I&K
2001 - 2002	Elkem ASA – Senior Vice President Technology
2001	Bryns Patentkontor Zacco as - President
1993 - 2001	<b>Høgskolen i Stavanger</b> – Professor II, Environmental Science (part time)
1988-1990	Norsk Jern Holding as- Exec Vice President - Corporate Development
1002 1000	Elf Aquitaine Norge as – Vice President - Industrial Development,
1983 – 1988	NTNU – Professor II, Environmental Engineering (part time)
1982 - 1987	<b>SINTEF</b> – Research Manager, hereunder international assignments for Norconsult as,
1970 – 1983	Kenya, Egypt, Ethiopia, Philippines
1978 - 1979	Stanford University & University of Washington Seattle, Visiting Scholar
1963 -1964	WD&ID Mwanza, Tanganyika, Field Assistant

#### **EDUCATION**

1980	Norwegian University of Science & Technology (NTNU, previously NTH)
1900	PhD – Chemical Engineering, (Separation Processes)
1969 - 1970	Royal Norwegian Navy - Military Service, Special Assignment @ NTNU
1964 – 1969	NTNU, MSc – Chemical Engineering
1958 – 1963	Bergens Katedralskole, Bacc./Examen Artium

#### **OTHER**

**Languages:** Norwegian native, English fluid written and spoken, French and German spoken, Spanish poor

	Commissions/representations
1979 -1991	- Numerous BoD positions, latest Stavanger Symphony Orchestra
	- Trondheim City Council, representative, Chair Environmental Committee



#### Dr. Per Christer Lund

Counsellor Science and Technology, Innovation Norway

Royal Norwegian Embassy

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Tokyo 106-0047, Japan

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E-mail: per.christer.lund@innovationnorway.no

per.christer.lund@invanor.no

**Dr. Per Christer Lund** was born in Stavanger, Norway and received his PhD from the Norwegian University of Science and Technology in chemical engineering in 1992. Per Christer has been engaged in the energy and environment business in a variety of positions in research, software development and consulting. Per Christer has worked on CCS (Carbon Capture and Storage) as a post-doc in Japan as early as 1993 and as research fellow at the Japanese nuclear reactor "Fugen" in 1997. Per Christer has also been involved in design and operation of deregulated electricity markets in North America, India and Europe; as country manager for now NASDAQ OMX in Canada and Vice President at Nord Pool Consulting in Norway. Since 2006, Per Christer holds the position as Science and Technology Counselor at the Norwegian Embassy in Tokyo, with special responsibility for technology and research collaboration within energy and environment between Norway and Japan. Per Christer is currently coordinating Innovation Norway's energy and environment sector activity in Asia.

#### **Work Experience**

- Jan 2006 present: Innovation Norway / The Royal Norwegian Embassy in Tokyo, as Science and Technology Counsellor. Supporting business development for Norwegian companies in Japan. Facilitating R&D activities between Japanese and Norwegian research institutions and universities.
- Oct 2004 2006: Nord Pool Consulting, as Senior Vice President. International consulting on design and implementation of electricity markets. Developed the design for the national electricity market in India (operational april 2008), Turkey (operational 2008?) and the joint electricity market in Republic of Ireland and Northern Ireland (operation 2006).
- Feb-Oct –2004: Navita Systems (Can.) Inc., now NASDAQ OMX, as Vice President, Sales. Sales and implementation of trading and risk management systems for major energy utilities and energy consumers in Europe.
- 2000 2004: OM Technology Energy Systems Inc, Toronto, as General Manager. Sales and implementation of trading and risk management systems for major energy utilities and energy consumers in North America.
- 1996 & 1998 2000: Hand-El Skandinavia (OM Technology Energy Systems, as Vice President. Product and development manager for trading and risk management system. Business development in Scandinavia and Europe.
- 1997: Japan Nuclear Cycle Development Institute (now Japan Atomic Energy Agency), Tsuruga, Japan. International Research Fellow. Designed and developed computer code for improved maintenance and security system to nuclear power station operations.
- 1993 1997: Institute for Energy Technology (<u>www.ife.no</u>), as Section Manager. Development of dynamic process simulators and maintenance optimization software for chemical and energy industry.
- 1992 1993: National Laboratory for Material and Chemical Research, Tsukuba, Japan, as International Research Fellow / Post-doc. Research on CO2 capture, transportation and storage. Focus on ocean sequestration computer modeling.

#### **Education**

1980 - 1985: University of Trondheim, Norway. Master of Science, Chemical Engineering.

1989 - 1992: University of Trondheim, Norway. PhD in Chemical Engineering. Thesis: "Computer Environment

for Dynamic Process Simulation"

#### Main academic interests

Design and operation of electricity markets, Commodity trading and risk management (especially electricity trading) Carbon Capture and Storage, Renewable energy – offshore wind, PV/solar. Hydrogen as energy carrier.



Dr. Jens P. Tronskar

Vice President and Chief Technology Officer

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Jens P Tronskar M.Sc., PhD, CEng, SenMWeldI, IWE, received his M.Sc. degree in Materials' Physics and Physical Metallurgy from the Technical University of Norway (NTH) in 1980. He received his Doctor of Philosophy (PhD) degree in Probabilistic Fracture Mechanics applied to Floating Production Storage and Offloading vessels and Ships by the National University (NUS) of Singapore in 2002. He attended a post doctorate program at University of California Berkeley, Center for Executive Education, September 2008 – April 2009. This program focused on renewable energy, new energy sources, asset management and carbon capture and storage.

Dr Tronskar is currently Vice President & Chief Technology Officer of DNV's Clean Technology Centre in Singapore. Prior to this he was Vice President and Director of Business Development and Technology for DNV Energy in Asia and Middle East, based in Singapore.

He has 30 years of experience of technical consulting, asset integrity management, auditing and peer reviews, workshop facilitation, conducting training programmes, undertaking technology qualification of new systems and components for oil and gas exploration as well as for aerospace applications, materials technology research, root cause failure investigations for major accidents in the oil and gas industry. His expertise includes deterministic/probabilistic fracture mechanics analyses, risk and reliability analysis of structural and piping/process components and pipelines for the offshore and onshore oil & gas, refineries and petrochemical industry.

Dr Tronskar is responsible for Carbon Capture and Storage services in DNV's Clean Technology Centre in Singapore which is providing these services to South East Asia, Asia, Australia and Middle East.

Dr Tronskar has been facilitator for independent project reviews (IPRs) of IGCC and CCS projects in APAC and has been involved in development of DNV's IPR assessment protocols for CTS projects.

He has been based in Asia the last 16 years, of which 13 years in Singapore and 3 years in Shanghai, China. Dr Tronskar has also been involved with DNV Energy's business development in Australia focusing on the oil and natural gas/LNG and CCS.

Dr Tronskar has presented papers at international conferences in Europe, America, South America, Australia and Asia. He has published more than 50 journal articles and peer reviewed conference papers.

## Petrad representative



Dr. Øystein Berg,

Managing, Director, Petrad

**Address:** PETRAD

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**Dr. Øystein Berg:** Dr. Berg holds a BSc in Civil Engineering from Queens University of Belfast, Northern Ireland, as well as a Postgraduate Diploma in Industrial Administration and PhD in Business Administration from The Management Centre, Bradford, England.

In 1978 Dr. Berg was appointed by the Norwegian Petroleum Directorate as Project Manager for 1/3 of the largest Safety Research Programme ever undertaken in Norway, 'Safety on the Norwegian Continental Shelf'. Dr. Berg was responsible for a total of 51 R&D projects from 1978 until 1981. Between 1981 and 1986, Dr. Berg held various positions such as Director for the Department of Marine Technology, Director of the Strategy Department of the Safety Division and deputized as Director of Safety Division of the Norwegian Petroleum Directorate in the period 1986-89.

In 1989 Dr. Berg was called upon by the Norwegian Government to develop the Petrad Programme (International Programme for Petroleum Management and Administration). Currently Dr. Berg serves as Managing Director for Petrad. Dr. Berg has participated in a large number of national and international advisory committees in the petroleum sector and within R&D. He has since 1984 been Advisor to Government Agencies and National Oil Companies in Asia through the CCOP and ASCOPE Organizations. Prior to establishing Petrad, Dr. Berg also lectured on topics related to industrial maintenance, risk and reliability and safety in the offshore petroleum industry in USA, Asia and Europe.

Dr. Berg received in 2004 the "Friendship Award" from the Chinese Government for long standing cooperation on knowledge transfer in the petroleum sector. This is the highest award given to foreigners by the Chinese Government.

Dr. Berg was in May 2006 appointed to the Academic Advisory Board of University Teknologi Petronas, Malaysia, under the Chairmanship of former Prime Minister of Malaysia, Dr. Mahathir Mohamed. Dr. Berg has also been a member of the 3 man nominations committee for the Malaysian Merdeka Award – Health, Science and Technology category from 2007 until 2010.

### NOTE FOR INFORMATION

Accommodation	Patra Bali Resort & Villas Address: Jl. Ir H Juanda, Tuban 80361 - Bali, Indonesia
	Tel. +62 361 751161, Fax. 62 361 752030 Website: www.patrabali.com, www.patra-jasa.com
CCOP Group / Special Hotel Room Rate	Deluxe: Single/Double occupancy is USD 85 nett/room night (incl. buffet breakfast)
	<ul> <li>Deluxe Suite: Single/Double occupancy is USD 125 nett/room/ night (incl. buffet breakfast)</li> </ul>
	International Participants to pay in USD, Local participants to pay in Rupiah
	a) The above rates are nett inclusive of service charge and 21% government tax, welcome drink on arrival, Fruit basket in the room upon arrival, tea&coffee making facility in the room, daily mineral water (2 bottles), free use of hotel's fitness, free shuttle to Kuta art market (5 times a day).
	b) Upon checking in at the hotel, <u>participants will be requested to deposit at some amount upon check-in</u> , you can provide your credit card imprint or some cash payment. Please be prepared for such request.
	c)Check-in time: after 14:00 hours, any early check in will be based on room availability upon arrival and Check-out time: 12:00 hours, any late check out will be based on room availability.
	CCOP, as the organizer, will reserve the hotel rooms on behalf of all overseas participants. Single rooms will be automatically reserved for each nominated participant unless requested otherwise. Cancellation of room or no show will incur one night room charge which will fully be borne by the participant. Any inquiry in regard to room reservation should be directed to the organizer.
<b>Meeting Venue</b>	EPPM P2W5, 28-30 September 2010: DENPASAR BALLROOM
	ASCOPE-CCOP-PETRAD Meeting, 1 October 2010: GIANYAN ROOM
Meeting Package	2 coffee breaks and 1 Lunch during the workshop will be covered by the project to all our honored guests, speakers and sponsored participants. Participants coming on their own cost will have to pay this upon check out.
	2 coffee breaks and 1 lunch during ASCOPE-CCOP-PETRAD Meeting on 1 October will be covered by PETRAD to all honored guests, speakers, and all participants.
Internet	Internet card is available upon payment at Front Office or Business Centre.
<b>Evening Functions</b>	Welcome Dinner on Tuesday 28 September (hosted by LEMIGAS)
	Farewell Dinner, on Thursday 30 September (hosted by EPPM)
	Details to be announced, Round-trip transport from Hotel will be provided.
Excursion	Half-day Field Trip on 01 Oct. for EPPM P2W5 participants will be organized and sponsored by EPPM. The program of the field trip will be announced later.
	Half-day Field Trip on 02 Oct. for ASCOPE-CCOP-PETRAD participants will be organized and sponsored by PERTAMINA. The programme will be announced later.

Airport Transfer	Round-trip transfer service is arranged & provided according to flight schedules. It will take 5 min. from Airport to Hotel. A representative from Putra Bali Resort & Villas will wait at the arrival hall with a hotel signage  Patra Bali Resort & Villas
	Note: International Airport departure tax in Bali is Rp. 150,000 (Rp. currency only)
Travel Documents / Visa Requirements	Participants will receive "Acceptance Letter" issued by the CCOP as organizer via fax and/or E-mail for the travel approval from their organizations.
	Overseas participants, who required obtain entry visa to Indonesia, it can be done at <u>VISA upon arrival counter</u> . 7days: visa fee is USD 10, 8-30 days: visa fee is USD 25
	Note: Passport must be valid for at least six months upon arrival.
Sponsorship	Daily Subsistence Allowance (DSA): will be distributed to sponsored participants at registration on Tuesday 28 September from 08:00-09:00 am. This covers accommodation (based on single occupancy rate), meals and for incidental expenses. Sponsored participants are to settle the payment of their room and personal expenses with the hotel directly. In case of compulsory overnight transit, the cost of extra nights will also be calculated into the DSA.
	Air-ticket: CCOP will coordinate the arrangements of the air-tickets for sponsored participants. Own-cost participants are requested to inform CCOP of their flight details to facilitate our hotel & other physical arrangements in due time.
Travel Insurance	Participants are strongly recommended to obtain the travel insurance plan that suits their needs.
Seminar Record (paperless)	A USB memory flash drive containing presentations, summaries, final list and contact details of delegates and pictures will be distributed on last day of the workshop.
Currency	USD 1 equivalent to ~ Rp. 9,500 (as of August 2010)
For more information, please contact	Mr. Simplicio P. Caluyong
	EPPM Project Coordinator, CCOP Technical Secretariat
	CCOP Building, 75/10 Rama VI Rd.,
	Phayathai, Ratchathewi,
	Bangkok 10400, Thailand
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	Fax: +66 (0) 2644 5431,
	E-mail sim@ccop.or.th,
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**SHORT NOTE:** 



## PETRAD – INTERNATIONAL PROGRAMME FOR PETROLEUM MANAGEMENT AND ADMINISTRATION

Petrad is a Norwegian Government Foundation established in 1989 to facilitate sharing of knowledge and experience on Petroleum Management, Administration and Technology between managers and experts within Governments and National Oil Companies.

Petrad arranges tailor-made courses and seminars covering a wide range of topics on the management of petroleum resources. The activities are conducted in Norway and abroad lasting from 1 day to 10 weeks.

The courses and seminars have a practical focus.

Petrad also conducts Training Needs Assessments and assistance with Institutional Development.

Petrad draw on resource persons and lecturers from the total Norwegian and International petroleum industry. They hold considerable experience from senior managerial and technical positions with Government, Operating-, Engineering- and Service Companies, Consultancies, R&D Institutions and Universities.

Petrad has arranged a total of more than 400 courses and seminars with more than 14.000 participants from 98 countries.

#### PETRAD PRODUCTS & SERVICES

- 8-WEEK COURSES (Stavanger, Norway every year in August-October)
- 'Upstream Petroleum Policy and Management'
- 'Upstream Management of Petroleum Development and Operations'
- 4-WEEK COURSE (World Wide On request)
- 'Policy and Management of Petroleum Sector Development'
- 3-WEEK COURSE (Norway and World Wide On request)
- 'Downstream Petroleum Management'
- 4 10 WEEK COURSE (Norway and World Wide On request)
- 'HSE Health, Safety and Environment Management'

TAILOR MADE SEMINARS (Norway and World Wide – On request)

- All topics within petroleum management, administration and technology

TNA - TRAINING NEEDS ASSESSMENT (World Wide - On request)

INSTITUTIONAL DEVELOPMENT (World Wide - On request)

For further information please contact:

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